

# EXHIBITOR'S ORDER FORM

## Diabetes Prevention in American Indian Communities:

*Turning Hope Into Reality*

December 10-13, 2002

Mark Adams Hotel, Denver, CO

Organization: \_\_\_\_\_

(The organization listed above is how your company/organization will appear in all the conference materials.)

- ☐ Non-Profit Organization
- ☐ For Profit Organization\*

Please check next to the items your exhibit will require. Equipment charges listed below are per day cost.

VIDEO MONITORS/RECEIVERS		
	27" TV Monitor	\$95.00/day
	17" Data Monitor	\$150.00/day
	21" Data Monitor	\$200.00/day
	37" Data Monitor	\$350.00/day
COMPUTERS		
	Laptop Computer	\$300.00/Day or \$575.00/Wk
	Desktop Computer	\$250.00/Day or \$500.00/Wk
MEETING SUPPORT & CONSUMABLES		
	Flipchart easel with pad & markers	\$25.00/day
	Poster Easel(s)	\$5.00/day
	Laser Pointer	\$25.00/day
	AV Cart with Power	\$20.00/day
	Safe-Lock Stand (projector stand)	\$15.00/day
	Edison Extension Cord w/power strip	\$15.00/day
	Table	\$50.00/day
SLIDE PROJECTORS		
	Kodak Auto Focus Projector, Wired Remote Control, Tray	\$35.00/day
	35mm Xenon High Intensity Projector	\$225.00/day
PIPE AND DRAPE		
	21' High Black Velour (per linear foot)	\$10.00/day
	14' High Black Velour (per linear foot)	\$8.00/day
VIDEO ACCESSORIES		
	VHS Camcorder w/tripod	\$110.00/day
	Extron Distribution Amplifier (2 in 5 out, composite)	\$20.00/day
	Extron Distribution Amplifier (VGA in - 5-wire out)	\$45.00/day
	VGA Extension Cord	\$15.00/day
CLEANING SERVICES		
X	Vacuuming Services	10.00/day

If you require any electrical services, please contact Aimee Benton at (301) 897-2789, x126

**Shipping and Handling**

# of boxes \_\_\_\_\_ x \$7.00 = \_\_\_\_\_

Please indicate how many boxes you will be shipping. The hotel charges are as follows:

Per box - \$7.00

Please address your boxes as follows:

**ATTN:** Russ Bryant

c/o ADAM'S MARK DENVER HOTEL

1550 Court Place

Denver, CO 80202

**RE:** Exhibit Materials + name of organization

**PROGRAM NAME:** Diabetes Prevention in Amer. Indian Communities

- Multiple packages, within a single shipment, should be numbered in sequence (e.g. 1 of 3; 2 of 3; 3 of 3). It may be helpful to make note of individual package contents so that careful records of all materials may be maintained and the sender alerted in the event of damage or non-receipt.

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**For Profit Organizations:**

*Total cost of exhibit and equipment:* \$1000 + \$\_\_\_\_\_

(This cost may be readjusted by the conference management if incorrect)

**Non-Profit Organizations:**

*Total cost of equipment:* \$\_\_\_\_\_

(This cost may be readjusted by the conference management if incorrect)

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*Please fax this form to (301) 897-9587, Attn: Aimee Benton.*

Thank you.